



Room	0 – 4 hour rate	Over 4 hours rate
Sanctuary	\$20 per hour (minimum \$40)	\$20 per hour for the first 4 hours; \$15 per hour for each additional hour
Basement main area¹	\$12 per hour (minimum \$24)	\$12 per hour for the first 4 hours; \$10 per hour for each additional hour
Kitchen²	\$25 flat fee	

Damage and key deposit fee - \$400 for all rentals. Deposit cheque will be returned when key is returned and inspection has determined that facility has been left in satisfactory condition.

Total rental fee and damage and key deposit fee must be paid in advance (except for long term rentals). **A BOOKING IS NOT CONFIRMED UNTIL ALL FEES ARE PAID.**

Additional services

- Westwood chaplain for rites of passage
Honorarium paid directly to chaplain

¹ Classroom use may be available by special request.

² Includes use of existing appliances, dishes and cutlery, which must be cleaned and stored as appropriate immediately after use. The kitchen is domestic-style with a refrigerator, electric stove, coffeemaker, microwave & domestic dishwasher – it not commercial/restaurant equipped . It is adequate for warming and serving food and for making tea and coffee. It is not adequate for cooking full meals for large groups.